**Group Supply Chain Executive**

The Frontline Group’s talented people are what make us the successful business we are, at the forefront of driving innovation within a fast paced and dynamic industry.

An exciting opportunity has arisen for a Group Supply Chain Executive within the **Supply Chain Development Team**. A fast-paced team with a diversity of roles at the very heart of a supply chain department.

The role is offered as a full time, 12-month contract, based at Stuart House, Peterborough with occasional travel to other sites. (Currently working from home with 1 day a week based at the office).

Reporting to the Group Operations Performance Manager, this role will be responsible for the day-to-day operational aspects of the Supply chain development team.

**The Role will include:**

**Reporting & Communication**

* Responsible for a data suite across various company initiatives.
* Communicate reporting to the wider team.

**Delivery Discrepancy Process**

* Ownership of the Delivery Discrepancy Process inc.
  + Communicating with internal & external contacts.
  + Managing end to end processes.

**Barcode Management**

* Support the barcode / pre-production cover checking process.
* Support the publisher in the co-ordination of national price promotions and regional tests to ensure that they are smoothly executed

**Wholesale operational Queries**

* Dealing with queries in relation to wholesale operation.
* Ensuring that the expert-to-expert process is understood by all departments and used correctly.
* Escalating any queries that can’t be answered to the Group Supplier Development Manager.
* Exploring opportunities within smaller or specialist wholesale routes.

**The Person:**

* Excellent interpersonal skills with the ability to develop and maintain powerful working relationships
* Solution driven approach to overcoming obstacles
* Competent user of Excel and a proven ability to deal with large levels of data e.g. pivot tables, VLOOKUP’s etc.
* Administration experience in a high-pressure environment where task prioritisation is critical
* Experience of operational supply chains is preferred

If you feel you want to work in a dynamic and exciting environment, please send your CV along with a covering letter **to:** [**https://app.smartrecruitonline.com/p/job/Supply-Chain-Executive-30749**](https://app.smartrecruitonline.com/p/job/Supply-Chain-Executive-30749)

**The deadline for applications is 28th January 2022**